



21st Annual Holiday Parade of Lights
Theme: A Sand & Sea Holiday
Thursday, December 5, 2024

RAIN OR SHINE

Check-in: PG Chamber team member will direct you to your staging area.
Parade begins at 6:00 PM on Lighthouse Avenue

APPLICATION DEADLINE: Friday, November 15th by 3:00 PM

Before returning your application, please check that you have completed all the items below. Incomplete entries will not be considered for the parade.

Application Checklist

- ☐ **Description of Entry & Background Information for Parade Announcer** (pg. 2)
Please be descriptive! Give an interesting point about your entry for announcers.
- ☐ **Rules and Regulations Checklist and Acknowledgement form signed and dated** (pg. 3)
- ☐ **Participant Waiver of Liability and Hold Harmless Agreement signed and dated** (pg. 4)
- ☐ **Copy of Proof of Group Liability Insurance Endorsement Naming Pacific Grove Chamber of Commerce and City of Pacific Grove as Additionally Insured.**
- ☐ **Copy of the DMV Required Insurance for all vehicles (Towing Vehicles, Single Vehicle, and Vehicle Groups Participants).**
- ☐ **Copy of Driver's License of vehicle driver.**

PLEASE RETURN YOUR COMPLETED APPLICATION TO:

Pacific Grove Chamber of Commerce
Physical Address: 584 Central Avenue
Mailing Address: PO Box 167, Pacific Grove CA 93950
Email: ellin@pacificgrove.org
For questions: 831.373.3304

HOLIDAY PARADE OF LIGHTS
DESCRIPTION OF ENTRY & BACKGROUND INFORMATION

Name of the Organization/Entry

Main Contact in Charge of Entry (All communication will be made to this contact)

Main Contact Email Address (please print CLEARLY)

Main Contact CELL phone

PARADE ENTRY CATEGORY:

MARK ONLY ONE ENTRY PER APPLICATION

- | | |
|---|---|
| <input type="checkbox"/> Marching Band
costumed) | <input type="checkbox"/> Walking/Marching Unit (<30 |
| <input type="checkbox"/> Vehicles Group (up to 12 vehicles) | <input type="checkbox"/> Single Vehicle |
| <input type="checkbox"/> Float-Pulled by Semi | <input type="checkbox"/> Equestrian - Animals |
| <input type="checkbox"/> Float-Pulled by pickup | |

Number of Persons participating _____

Ages of Participants _____

Number of Vehicles/Horses _____

Approx. Length of Vehicle/Float _____

Sound / Music? (Circle one): YES or NO

Parade Line-Up: If you want to walk with another group, mention them here

(No changes after Friday, November 15, 2024)

☐ I understand this year each entry will judged for:

- **“Sea Star” Award** (Best Entry Featuring Children)
- **“Bubbly Spirit” Award** (Best Entry with Most Enthusiastic Participants)
- **“Otterly Amazing” Award** (Best Entry Featuring Furry Friends)
- **“Crabby Claus” Award** (Most Humorous Entry)
- **“Seal of Approval” Award** (Best Overall Themed Entry)

Only FULLY decorated themed entrants can win!

DESCRIPTION OF ENTRY CONTINUED

Sections A & B are **REQUIRED** and must be completed.
Use separate page if needed.

- A. PROVIDE INFORMATION ABOUT YOUR ENTRY **FOR ANNOUNCERS** IN 50 WORDS OR LESS. **Be descriptive! ***Please note that if you plan to perform in front of the reviewing stand, the time limit is 30 seconds*****
(Note a point of interest for your entry: How many years have you participated in the parade? Who decorated the entry? What is the focal point of your entry?)

- B. DESCRIBE IN DETAIL OR SKETCH YOUR ENTRY AND HOW IT WILL BE DECORATED **FOR THE ANNOUNCER**

HOLIDAY PARADE OF LIGHTS RULES & REGULATIONS 2024

This is a FAMILY FRIENDLY parade, please keep that in mind as you build your entry.

SAFETY STANDARDS

Please check all boxes to acknowledge you've read and understand.

- ☐ CANDY/OBJECTS: **No candy/objects of any kind may be thrown from parade entries.** When objects/candy are thrown, children rush forward into the parade route. If you have handouts, please have designated persons walk up to the sidewalk and hand deliver to attendees.
- ☐ PARADE MARSHALS: Marshals have the authority to remove entries from the parade. Groups not following requirements of participation will be denied subsequent participation.
- ☐ LINE UP: Line up on the parade route according to the map and as instructed by the parade marshals. Your line up **number** will be given to you the week before the parade.
- ☐ PROPANE HEATERS: **No propane allowed on any floats. No exceptions.**
- ☐ FIRE EXTINGUISHERS: Must be carried on all floats and towing vehicles. No exceptions.
- ☐ SANTAS: Replicas of Santa or persons dressed as Santa **will not be allowed** in the parade. We all know there's only ONE SANTA, RIGHT?! Don't worry, Santa has an "Official Santa float!" Santa hats are allowed.
- ☐ MINORS: All entries with minors **must** have adult supervision and completed minor release forms.
- ☐ WEATHER: Be prepared for Rain and Wind.
- ☐ INSURANCE: Proof of vehicle insurance is **required** and must be readily available for all participating motorize vehicles.

FLOAT, MARCHING & EQUESTRIAN/ANIMAL UNIT REQUIREMENTS

- ☐ **All floats and vehicles must be 100% decorated, skirted and illuminated,** this includes towing vehicles. This is a nighttime parade – we need to SEE you!
- ☐ Please have a banner or sign at the front with the name of the organization/entry.
- ☐ Participants riding on a float, those escorting the float, and marching units are to be in costume to incorporate the theme of the parade.
- ☐ Only those adults assigned by the director of a marching unit may accompany the group and must be in costume as well.
- ☐ The parade is a continuous forward moving event, *except* for your allowable 30 second performance in front of the announcer and judges.
- ☐ All equestrian/animal units **must** provide cleanup crew or bag for horses.

ACKNOWLEDGEMENT OF RULES & REGULATIONS

Our entry will comply with all the rules and regulations. Failure to comply could result in removal from the line up or expulsion from being able to participate in upcoming years. I understand there is a firm deadline for returning entry forms to the Pacific Grove Chamber office: **Friday, November 15th by 3:00 PM**

I have read and understand the Rules and Regulations for the 2024 Pacific Grove Holiday Parade of Lights.

Signature

Date

**PARTICIPANT WAIVER OF LIABILITY AND
HOLD HARMLESS AGREEMENT**

I hereby make an application for myself and my family members including those who may be minors and or business/club/organization, to voluntarily participate in the **Pacific Grove Holiday Parade of Lights** to take place on **Thursday, December 5, 2024**, in Pacific Grove, CA.

We understand that providing automobile, accident, personal injury and personal liability insurance is our responsibility and in lieu of providing an Insurance Coverage Certificate, we hereby certify that in the case of an accident, personal injury or death, we will not hold the City of Pacific Grove or the Pacific Grove Chamber of Commerce, its officers, agents, employees and volunteers responsible for any bodily injury, death or property damage and hereby release any officer, agent, contractor, trustee employee or volunteer of the Pacific Grove Holiday Parade of Lights for any claim or claims that might arise as a result of bodily injury, death or property damage or as a result of applicants participation in parade. We further agree to abide by the rules of the parade and in support of the Pacific Grove Holiday Parade of Lights we require all participants of our organization to use good safety precautions during our participation.

The Undersigned expressly acknowledges that the activities of the parade (including pre-and- post parade activities) may be dangerous and may involve the risk of serious injury, death and/or property damage. The undersigned agrees to indemnify, defend and hold harmless the City of Pacific Grove and the Pacific Grove Chamber of Commerce, any officer, agent, contractor, trustee employee or volunteer of the Pacific Grove Holiday Parade of Lights.

This Waiver of Liability and Hold Harmless Agreement shall be governed by the laws of the State of California and jurisdiction shall be proper only in the County of Monterey, State of California. The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

By signing below, the participant has read and understands the waiver as described above and agrees to hold harmless the City of Pacific Grove and the Pacific Grove Chamber of Commerce, its officers, agents, employees and volunteers associated with the Pacific Grove Holiday Parade of Lights of any liability. I also represent that I am authorized to sign this document on behalf of myself and family members/participants including minor children and or business/club/organization.

Signature

Date

Printed Name

Business/Club/Organization

Cell Phone Number

(Please return this waiver with your registration form.)